UTILITY COMPANIES
APPLICATION/PERMIT
FOR
UTILITY/ROAD OPENING

This application must be made before any work is started. A copy of the signed & approved permit must be available on the site at all times while work is in progress. Submit application to the Division of Engineering, City Hall Elizabeth, Room 304.

APPLICANT ________________________________________________

MAILING ADDRESS ____________________________________________

OFFICE NUMBER: ____________________ CELLULAR NUMBER: ____________________ FAX NUMBER: ____________________

WORK SITE __________________________________________________

FOR THE PURPOSE OF: ____________________________________________________________________________________________

TOTAL AREA OF ROAD OPENING: __________ SY Width 4.5 ft (min.): __________ ft. Length: __________ ft. Trench Depth: __________ ft.

TYPE OF PAVEMENT - Concrete (   ) Bituminous Concrete (   ) Other (   ) Specify ____________________________

Work will be started on: ____________________ Completed on: ____________________

Remarks: __________________________________________________________________________________________

SUBMIT WITH THIS APPLICATION A DETAILED PLAN DRAWN TO SCALE SHOWING THE PROPOSED INSTALLATION & ANY ADDITIONAL PERTINENT DATA THAT IS NECESSARY FOR A COMPLETE UNDERSTANDING OF THE REQUEST.

THE CITY OF ELIZABETH IS NOT RESPONSIBLE FOR ANY ERRORS OR MISINFORMATION GIVEN IN THE APPLICATION AND ON THE ACCOMPANYING PLANS.

BASE COURSE MUST BE REPLACED WITH MINIMUM OF 8" THICK CLASS ‘B’ NJDOT CONCRETE.

THREE (3) DAYS ADVANCE NOTICE IS REQUIRED PRIOR TO START OF CONSTRUCTION WORK.

A SIDEWALK PERMIT IS REQUIRED WHEN WORK IS WITHIN THE SIDEWALK AREA.

ANY DAMAGE OR REMOVAL OF SIDEWALK SLABS SHALL, AT A MINIMUM, BE REPLACED TO THE NEAREST EXPANSION OR CONTROL JOINT.

BAGGED CONCRETE, DRY OR HAND MIXED CEMENT, SOIL CEMENT ARE PROHIBITED FOR BASE COURSE.

THE USE OF A CONCRETE ACCELERANT IS ALSO PROHIBITED.

NO CONSTRUCTION WORK ASSOCIATED WITH THIS UTILITY/ROAD OPENING PERMIT SHALL BE PERFORMED ON WEEKENDS OR HOLIDAYS WITHOUT THE CONSENT OF THE DEPARTMENT OF PUBLIC WORKS.

ALL WORK SHALL BE COMPLETED BY THE DATE SHOWN ON THE PERMIT, IF WORK IS NOT COMPLETE, A NEW PERMIT MUST BE OBTAINED PRIOR TO THE EXPIRATION OF THIS PERMIT.

CONTRACTOR MUST CALL (908) 820 – 4270 FOR A BACKFILL INSPECTION

I hereby shall observe all requirements of the Code of the City of Elizabeth, as set fourth in Ordinance No. 3311, 2786, 2783, & 2849, and to provide a safe working environment for all site personnel in accordance with OSHA Standards & Regulations. No construction work in connection with this application will be started until the final permit is approved and issued.

(Signature of Applicant or Authorized Representative)

(Print or Type Name) ____________________ Date ____________________ City of Elizabeth

The City Attorney has advised the Director of Public Works and The City Engineer, that if a Utility Company is the Applicant for a Utility Opening Permit, there is no need for a fee, Certificate of Insurance and Performance Bond.

November 15, 2004

CONTRACTOR MUST CALL: 1-800-272-1000 FOR UTILITY MARKOUTS
CONTRACTOR MUST CALL: (908) 820-4270 DIVISION OF ENGINEERING FOR TRENCH/ROAD RESTORATION

DISTRIBUTION VIA FACSIMILE TO: __________ Fire Chief __________ Police Traffic

NOTICE: CONTACT THE FOLLOWING 72 HOURS PRIOR TO STARTING WORK

WHITE – ORIGINAL PERMIT (CITY OF ELIZABETH/DPW/ENG) YELLOW COPY - (APPLICANT)
The attention of the contractor is directed to the requirements that traffic must be maintained and protected during the period of construction. The contractor shall provide signs for police, fire, ambulance, bus, and emergency vehicles and personnel at all times in which the work is being done. It is the contractor's responsibility to provide uniformed traffic officials to fulfill the expressed needs of the City of Elizabeth. It is also the contractor's responsibility to provide a safe working environment for all site personnel in accordance with OSHA Standards and Regulations.

To the fullest extent permitted by law, the contractor shall indemnify, defend, and hold harmless the City of Elizabeth and the City Engineer and their agents and employees from and against all claims, damages, losses and expenses including but not limited to attorney's fees resulting out of or resulting from the performance of the work, provided that any such claims, damages, loss or expenses are caused by or contributed to bodily injury, sickness, disease or death or to destruction of tangible property (other than the work hereof) including the loss of use resulting therefrom, and (b) caused in whole or in part by any negligent act or omission of the contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified herein.

No portion of the roadway or sidewalk is opened up, the work to be done must be prosecuted with expediency. Trench excavations shall be instilled as soon as practicable after installation of the work with suitable materials. Street plates over trenches are not permitted. If the sidewalk is reconstructed, it shall be straightened and made usable. All pavement and excavated material shall be removed and disposed of by the contractor.

Temporary pavement shall be installed on the same day the backfill is completed. Temporary roadway maintenance shall consist of installation and maintenance of a 6 inch thick hot-mixed asphaltic concrete surface on a thoroughly compacted subbase to serve as a temporary roadway while the permanent roadway restoration is made. During those times of the year when the hot-mixed asphalt is not available, the use of cold-mixed asphalt for temporary pavement will be permitted only with the prior written approval of the Department of Public Works.

Temporary restoration of the street shall consist of a sub-base, base course, and a surface course as indicated on the attached Department of Public Works drawing "Standard Specifications for Road Excavation and Restoration over Utility trenches." Should any settlement or other defect develop after pavement is placed, the contractor shall immediately protect the area with as many safety devices as needed, and keep it protected until repairs have been made.

Restoration or replacement in a condition equal or better than original of curbs, drains, pavement stripes (white or yellow), driveways, sidewalks, driveways, lanes, alleys, tree, fence, etc... shall be done by the contractor as promptly as practicable to minimize inconvenience to the public and property owner.

The working area shall not be left unattended until the construction work is completed.

The contractor is required to comply with New Jersey Underground Facilities Protection Act, P.L.1988, c.178, all rules and laws and is required to call 1-800-272-1000 for underground utility markings (3) full business days before starting any digging operations. If assistance is necessary during the location, the contractor may call the following numbers between 8:30 A.M. and 4:00 P.M on weekdays.

Liberty Water Company (Water): (609) 665-1234
Opti-Trace Services, LLC (Grover): (609) 370-1235
Elizabethtown Gas Company: (609) 280-8300
Public Service Electric & Gas Co: (732) 764-5140
Public Works City Yard: (609) 620-2554
Elizabeth Police Traffic Division: (609) 668-2365

NOTE: 1. ALL MATERIALS MUST BE DELIVERED TO THE LATEST "F.L.D.A." STANDARD SPECIFICATIONS FOR PAVEMENT AND HEBBLE CONSTRUCTION.
2. REFER TO ANY ADDITIONAL CONTRACTS, CONNECTOR MUST ONLY BE USED AT THE CITY ENGINEER DIRECTED LOCATIONS.
3. ALL MATERIALS SHOWN AND SHOWN MUST BE REFLECTED IN AREA.